

**BOROUGH OF CARLISLE
COUNCIL MEETING
January 12, 2023
7:00 PM**

MOMENT OF SILENCE Councilor Mellen
PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Mellen

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

*Budget Hearing 12/08/2022
Council Meeting Minutes 12/08/2022*

B. Approval of Bills and Investment Transactions:

Expenditures as of December 31, 2022

General Fund	\$ 754,565
Water Fund	\$ 169,560
Stormwater Fund	\$ 278,963
Sewer Fund	\$ 208,929
Solid Waste Fund	\$ 157,226
Capital Projects	\$ 456,886
Parking Fund	\$ 9,598
K-9	\$ 1,758

C. Budget & Finance:

1. Borough Council may approve the disbursement of funds as part of the 2023 Budget to Outside Agencies as listed below:

<u>Outside Agency</u>	<u>Recommended</u>
Bosler Memorial Library	\$1,500
Carlisle Area Dog Park Association	\$ 500
Carlisle Area Healthcare Auxiliary	\$1,000
Carlisle Joint Veteran's Council	\$ 400
Carlisle Opportunity Homes	\$ 640
Carlisle Victory Circle	\$2,500
Cumberland County Historical Society	\$ 320
Historic Carlisle	\$1,000
Lamberton Community Garden	\$1,000
Neighborhood Dispute Settlement	\$ 500
Safe Harbour	\$ 320
YWCA	\$ 320

D. HARB:

The HARB recommends that Borough Council approve the following Certificates of Appropriateness:

1. A request for a Certificate of Appropriateness by Shumberger Real Estate Group, LLC of 21-23 N. Hanover Street to replace front façade windows and doors, and changes to the first-floor store façade including lighting and surface materials. A sign will be submitted under separate application.
2. A request for a Certificate of Appropriateness by Ryan Goodling of 157 S. Hanover Street to replace existing double doors with same size and location. Existing doors have divided pane windows. Application indicates drawings and/or architectural renderings provided, but information limited to written specifications with limited information. Glass is indicated, but not to the extent or design.
3. A request for a Certificate of Appropriateness by Robert Wrightstone of 304 S. Hanover Street to Replace 3 existing double hung windows (side/back of building) with new windows of the same size and location. Material is indicated as, "primed white profile molding, soft lite pro series." Replacement of trim at back porch (material not specified) and replacement of porch ceiling with vinyl materials. Work area visible from Walnut Street.

E. ERCP:

1. Borough Council may reappoint Mr. Ryan Ferguson to a second full term on the Municipal Authority. Mr. Ferguson's five year term will become effective January 1, 2023 and will expire on December 31, 2027.

F. Public Safety:

1. Borough Council may consider a special event request by the Downtown Carlisle Association to utilize three parking meters at the corner of South Hanover and West Church Avenue and lift the sidewalk ordinance for purposes of holding the Annual Ice Art Fest and carriage rides scheduled for February 3-5, 2023. Approval is subject to receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured.

G. Sustainability & Community Planning:

1. Borough Council may approve a limited professional services agreement with Karla Farrell.

TABLED, CONTINUED, AND RECURRING ITEMS

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report:

1. Truth and Reconciliation Commission Discussion

REPORTS FROM COMMITTEES

A. Budget & Finance:

1. Borough Council may approve the purchase and installation of two Electric Vehicle Charging Stations from Chargepoint Inc. (National E Solutions) for \$44,272 (Forty-four thousand two hundred seventy-two dollars) through Sourcewell Cooperative Purchasing Program.
2. Borough Council may approve an agreement with Springbrook Software in the amount of \$95,651 (Ninety-five thousand six-hundred fifty-one dollars).

B. Parks & Recreation:

1. Borough Council may retroactively approve Change Order #3 from LandServ, Inc. for the relocation of the ADA accessible parking spot from proposed work along B Street to the interior of Lot D along Fairground Avenue as part of the Fairground Avenue Linear Park plan prepared by FSA, Inc.

C. Public Works:

1. Borough Council may retroactively authorize the Mayor to execute the Traffic Signals Technology Grant Agreement with the Pennsylvania Department of Transportation for the Route 81 Corridor Signals Upgrade Project.
2. Borough Council may approve execution of an Agreement with Accelerated Technology Laboratories for the initial set-up, staff training, and 12-month access to its web accessible Laboratory Information Management System (LIMS) software customized to the Borough's Environmental Laboratory Operations, for a fee of \$51,180 (Fifty-one thousand one hundred eighty dollars).
3. Borough Council may approve Change Order No.1 to the 2022 Water Main Replacement Contract to reflect additional work required by the contractor to address underground utilities encountered during the project found to be different than shown on the contract drawings, increasing the total contract by \$9,992.64 (Nine-thousand nine-hundred ninety-two dollars and sixty-four cents).
4. Borough Council may approve the purchase and installation of security improvements at the Carlisle Wastewater Treatment Plant from Hilton's Lock & Security of Carlisle, PA for a not to exceed cost of \$80,000. (Eighty thousand dollars) through the Commonwealth of Pennsylvania's Cooperative Purchasing (COSTARS) program.
5. Borough Council may authorize the reduction in the amount of financial security posted by Northside Village LLC for the Land Development Plan for Northside Village on Lot 5 of the Former IAC Site, in the amount of \$142,144.00 (One hundred forty-two thousand one hundred forty-four dollars).

6. Borough Council may authorize the reduction in the amount of financial security posted by Builder Services Group, Inc. for the Land Development Plan for Northside Village on Lot 6 of the Former IAC Site, in the amount of \$334,537.00 (Three hundred thirty four thousand five hundred thirty-seven dollars).
7. Borough Council may authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough's sanitary sewer system from the proposed Hidden Meadows residential Land Development.

D. Sustainability & Community Planning:

1. Borough Council may adopt an ordinance to amend Chapter 226 and 255 to provide for one or more Assistant Zoning Officers to perform the functions of the Zoning Officer. *(Roll Call Vote)*
2. Borough Council may appoint Jared Woolston as Carlisle Borough Zoning Officer and Malcolm Marcewicz and Karla Farrell as Assistant Zoning Officers for indefinite terms beginning January 12, 2023.
3. Borough Council may appoint Malcolm Marcewicz as Building Code Official for the Borough of Carlisle.
4. Borough Council may approve the Final Land Development Plan submitted by BL Companies on behalf of Northside Village LLC to develop Lot 8 of the Carlisle Auto Industries Subdivision subject to the applicant's acceptance and satisfactory resolution of the conditions imposed by staff as revised by the Planning Commission.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

January 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

12	Council Meeting	7:00 p.m.
16	Borough Facilities Closed for the Holiday	
17	Sewer Authority (54 North Middlesex Road)	6:00 p.m.
18	Municipal Authority (215 Longs Gap Road)	5:00 p.m.
19	Climate Action Committee	6:00 p.m.
26	Planning Commission	5:30 p.m.
30	HARB	5:30 p.m.

February 2023 – (All meetings will be held at Borough Hall unless otherwise noted.)

01	Council Workshop Meeting	6:00 p.m.
02	Board of Appeals	5:00 p.m.
02	Zoning Hearing Board	6:30 p.m.
02	Parks & Recreation Board (Stuart Community, 415 Franklin Street)	7:00 p.m.
07	Human Relations Commission	3:00 p.m.
07	Pension Advisory Commission	5:30 p.m.
09	Council Meeting	7:00 p.m.
16	Climate Action Committee	6:00 p.m.
20	Borough Facilities Closed for the Holiday	
23	Planning Commission	5:30 p.m.
27	HARB	5:30 p.m.